



GIFT DECLARATION FORM

Please complete the form for declaration of gift. All declarers and gift recipients have to conduct themselves with integrity, impartiality and honesty at all times and maintain high standard of propriety and professionalism in completing the form.

Name of Receiver and Employee No (if any)		Designation	
Department / Division		Declaration date	
Description of Gift (please attach photo of the item)			
Date of Gift received		Estimated value (RM)	
Purpose of the offer			
Person/ Organisation providing the Gift			
Relationship with giver/provider (past, present, prospect)			
Signature		Has this person/ organisation made other offer(s) previously	Yes / No

Please tick (/): <input type="checkbox"/> Head, Integrity & Governance Department (CIGO) <input type="checkbox"/> Chairman, Board Audit Committee (BAC) <input type="checkbox"/> Board of Directors (Board Resolution)	Approval: <input type="checkbox"/> To be kept by receiver <input type="checkbox"/> Acknowledgement of declaration <input type="checkbox"/> Donate to charity <input type="checkbox"/> Surrender to relevant authority <input type="checkbox"/> Other (please specify): _____	Comment (if any): Signature: Date:
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